# Minutes of CMAC Board Meeting

# October 17, 2016 at 6:00 pm

# Held at Yankee Grill, Renton, WA

## Board Members Present/Not Present:

1. Angela Niemann
2. Brian Dennehy
3. Brian Janssen
4. Dave Derwin
5. Hilary Ohara
6. KC Holm
7. Peter O’Kane
8. Tom Honeybone
9. Paul Stamnes
10. Andrew Stines – not present
11. David Thomson
12. Kelly McCann
13. Mary Egan – not present
14. Rob Wright – not present
15. Tracy Ballweber – not present

**Invited Guests:**

Alan Lauba – Program Director

Scott Macartney - FIS

Dale Koetke – Program Administrator

Laura Derwin – Director of Advancement (Sponsorship/Fundraising)

# Approval of minutes

The Board unanimously approved the minutes from the last meeting.

# Reporting / Action Items

## Financial Update

* (Reviewed balance sheet circulated to the members via email prior to the meeting)
  + Saturday Mighty Might Prep (MM Prep) is up
  + Sunday Mighty Mite Race (MM Race) is down
  + Junior U14+U16 is down 16
  + Mr. Lauba proposed the following ideas: promote U12 MM Race program to MM Prep kids; consider free race to draw in new racers; maybe pull MM Prep kids into Warm-Up Slalom
  + Mr. Koetke also proposed the following idea: ensure Mr. Clarke taps MM Prep parents on shoulder to encourage them to join MM Race program
  + Ms. Holm suggested the following: have MM Prep participants join CMAC’s Christmas Camp for 3 days, but understands this could be problematic from mountain space standpoint
* Potentially down $10-15K relative to budget; however, Mr. Lauba doesn't envision budget problem as he can adjust coaching numbers
* Mr. Lauba to connect with Mr. Clarke get MM Prep & MM Race kids prepared to join Warm-Up Slalom

## Directors Report

* (Reviewed Directors Report circulated to the members via email prior to the meeting)
* Will be hiring Jilyne Higgins as U14 coach and to do Z-Girls program primarily for U14s

## Program Administrator

* (Reviewed Program Manager’s Report circulated to the members via email prior to the meeting)
* Registration has gone very smoothly
* Mary volunteered to lead the New Parents meeting 12/5
* Referee Training 10/30 – Mr. Dennehy asked how we can get the PNSA update without attending the 10/30 event
  + (Action Item) Mr. Dennehy to connect with Mr. Roger Root

## Advancement Report

* (Reviewed Development Update Report circulated to the members via email prior to the meeting)
* Mr. Janssen presented with award for best costume at recent auction/fundraiser
* Planning to send Ms. Jilyne Higgins a thank you for her speech; Ms. Holm will be taking her to dinner
* Next fundraiser - Fall 2017 - recommendation do something different from auction, but plan is still to hold auctions in alternate years
* Auction Revenue $81,119; Gross Income $58,139 (will be adjusted down based on credit card charges; adjusted up based on corporate matches)
  + (Action Item) Laura to draft an a thank you to all attendees to the recent auction as well as a note to the entire club about the event’s success; to be sent by Mr. Janssen

## Workgroup Objectives and Assignments – Updates

Mr. Macartney - Training Program Update

* Online
  + Every U14 and higher received an email invitation to join Trainerize online training program administered by Mr. Macartney
  + 45 active CMAC users + 15 signed-up, but didn't follow through (not being paid for)
  + Most active are 25-30 participation once a week or more - participation has dropped since school started
  + 3 Phases - currently in 3rd Power Phase, in season shift into maintenance
* In person
  + Several events
  + Scott also offering training over and above
* Overall results – Mr. Lauba and Mr. Macartney have seen improvement from athletes that have actively participated
* Ideas: is it possible to have evening sessions November/December? Mr. Macartney open to suggested locations
* Mr. Macartney observed that participation higher when folks pay for it (he has other clients who use it) vs free for CMAC
* Some Trainerize App improvements coming

Coaching Excellence

* Mr. Honeybone presented overview of the Coaching Excellence plan:
  + Update coaching job descriptions
  + Survey CMAC on regular basis
* Add "did you use Trainerize?" question to survey
* Ms. Holm made point that it's responsibility of all board members to solicit and respond to feedback from parents
* Mr. Stamnes suggested publishing coaches job descriptions on website. Mr. Derwin suggested maybe modified version with key bullets as a possibility

Relationship with Mountain

* Mr. Janssen walked through email circulated to Board informing CMAC that Crystal Mountain, Inc. (CMI) needs the trailer pad back. CMAC has no written agreement with CMI
* CMI is moving forward with agreement with Forest Service to build new lodge. The Chapel has no rights with regard to the Forest Service because the Forest Service is only interested in non-denominational venues. CMI appears to be on plan for construction of lodge
* Snow making is moving forward next summer. CMI has an agreement with Gold Hills to build a water retention pond next spring
* Discussion of concession agreement took place and CMAC appears to be in compliance; however, season passes have increased in price without notice from CMI
* Mr. Janssen’s focus will be on snow making as this represents club's priority

Other Business

* Mr. Dennehy reported that Snow Performance at CMI has gone

# Adjournment: ~ 7:46 p.m.

* **Motion to adjourn the meeting:** Proposed Mr. Janssen, Seconded by Mr. Derwin, approved Unanimously

# Executive Session

* The Executive Committee of the Board went into Executive Session following the Board Meeting.

# Next Meeting: December 12, 2016 @ 6:00 pm

Yankee Grill, 1 S. Grady Way, Renton, WA 98055

Prepared by: Tom Honeybone with assistance of Andrew Stines, Secretary to the Board of Directors