# Minutes of CMAC Board Meeting 6:00pm 11/16/15

# Held at Mercer Island Community Hall, Mercer Island

## Present:

Alan Lauba

Angela Niemann

Brian Dennehy

Brian Janssen

Dale Koetke

Dave Derwin

David Thomson

Fred Wurden

Hilary Ohara

KC Holm

Kelly McCann

Laura Derwin

Louis Lafreniere

Paul Stamnes

Peter O’Kane

Tom Honeybone

# Approval of minutes

**Motion** to Approve Minutes of October 19th Meeting: Proposed by David Thomson & Seconded by Dave Derwin, Approved Unanimously

# Reporting / Action Items

## Program Director’s Report – Alan Lauba (written report circulated to board)

* Colorado Camp went well
* Sun Peaks Camp has 50 athletes registered
* Alan ran coach training earlier in the month and emphasized the importance of communication to parents
* Alan & Scott have observed that the higher level athletes need more strength training. Discussion around ensuring there’s a year round plan for physical conditioning and a request for a monthly report out from Scott on how athletes are progressing in the trainerize program
	+ **Action Alan Lauba by 12/14** to present year round physical conditioning report and 1st monthly trainerize report at next board meeting

## Program Administrator’s Report – Dale Koetke (written report circulated to board)

* Registration still relatively low especially in Mitey Mite
* No uptake on coupons handed out at ski swaps
* Discussion of whether we should consider marketing at Warren Miller movie showings. Consensus was that this would likely be too expensive
* Louis has looked at the new timing software – it appears to be more sophisticated than current, training for Timing & Calcs folks is in the works
* Louis confirmed that this season’s races have been registered with USSA, entry fees remain the same as last year and we will use USSA for racer registration

## Workgroup report outs

At May’s Board Retreat, Fred articulated requirement for each working group to identify one metric that would define success for that workgroup. The goal is that we track each metric over the course of the season with a report on progress at the CMAC Banquet in May.

### *Advancement* – Laura Derwin

**Status:** In execution mode on Raffle, Sponsorships & FFE

**What’s next?** Continue to execute

* Confirmed policy for in-kind donations: counts at 50% of cash donations
* Discussion of banner to use for CalPortland: ask them if they already have something we could use, otherwise purchase something of good quality
* Looking for prizes for raffle:
	+ Brian Dennehy offered to solicit K2
	+ Dave Derwin investigating Surface purchase
	+ **Action All Board Members by 12/14** identify donations
		- Non-ski specific prizes have highest value since they will appeal to the general public
		- A few ski specific prizes will be valuable as prizes for athletes selling the most tickets
* Need to clarify the different fund raising vehicles in the Race Information sheet to be distributed to all new families
	+ Laura is working with BrianJ & Fred on 3 crisp points to describe Fund for Excellence
* Collecting all training jackets to have sponsor patches added
	+ Goal is to have all U14 & Up with the same color jacket & complete set of sponsor logos
* Agreed no T-Shirts for Masters race, Looking for T-Shirt alternatives for Sally McNabb race – suggestions: Ski Straps, Synch bag

### *Operations & Facilities – Fred Wurden*

**Status**: Race Calendar Confirmed

**What's Next?** Fred & Alan meeting John Kircher, Complete network & video equipment installation on Gold Hills

* Fred & Alan scheduling meeting with John Kircher. **Action All Board Members by 11/30** email Fred with any agenda items for meeting
* Video update
	+ All fiber installed, access point on tower 6 installed
	+ Still to do: install access points in Lodge and Start Shack
	+ Budget is running higher than expected due to increased installation costs for fiber
	+ **Action Fred Wurden by 12/16:** get Alan specs for high end & low end cameras that will work with the video system
* Spyder shipments have arrived, some require logos, will be distributed via Amazon once all gear is ready

### *Development – Kelly McCann*

**Status**: Coach Development Plan in draft

**What's next?** Update at December meeting

### *Finance* – Paul Stamnes

**Status:** Budget approved

**What’s next?** Update at December meeting

### *Community & Communication – KC Holm*

**Status:** No Update

**What’s next?** Update at December meeting

# New Business

### *Ski Passes*

**Action Dale Koetke by 12/16**: need to post details of mid-week racer passes

### *Volunteer Credit*

Fred has been asked to extend volunteer credit to include credit for membership / participation in PNSA Board.

**Motion** to “Extend volunteer credits to include PNSA board membership for full credit for 1 racer”:

Proposed Brian Dennehy, Seconded Peter O’Kane, In-favor:1, Against:10. Motion rejected.

**Action Fred Wurden by 12/16**: respond to request

# Adjournment: 7:00 pm

**Motion** to adjourn the meeting:

Proposed Brian Dennehy, Seconded Peter O’Kane, Approved Unanimously

# Next Meeting: Monday December 14th, 6:00 pm

Yankee Grill, 1 S. Grady Way, Renton, WA 98055

Prepared by: Tom Honeybone, Secretary to the Board of Directors